

The Mandrell Company

572 Freeport Street, Suite B Boston MA 02122

P: 617.297.8641 F: 617.849.5679

Rental Application Package

(One Application Per Adult Applicant)

1. Fully complete application with the required information.
2. Provide copy of photo identification (Drivers license, State ID, Passport)
3. Include a copy of your 2 most recent pay stubs or bank statements showing the deposits from your employer. Self employed applicant should call for acceptable documents.
4. An application fee of \$15 (*non-refundable*) per adult applicant will be collected at the time the application is submitted. This fee will cover each applicants criminal background check, credit check, and employment verification. Fee can be paid with check or credit/debit card. Check should be made to "The Mandrell Company".
5. Please coordinate with listing agent to have documents collected.

The Mandrell Company does not discriminate on the basis of race/ethnicity, color, national origin, sex, disability, veteran status, political affiliations, or age in the processing, or acceptance of any housing application submitted.



Rental Application

(Subject to Owners Approval)

DATE _____

NUMBER _____

NAME OF APPLICANT		PHONE (Indicate home, work or cell)	EMAIL ADDRESS	INITIAL (if over 18 years of age)
PRESENT ADDRESS		DATES OF CURRENT OCCUPANCY:		TO
CITY	STATE	ZIP CODE	AUTOMOBILE: MAKE/YEAR/REG. STATE & NO.	SOCIAL SECURITY#
PRESENT LANDLORD		COMPLETE ADDRESS		PHONE NUMBER
FORMER LANDLORD		OCCUPANCY	COMPLETE ADDRESS	PHONE NUMBER
CURRENT EMPLOYER		COMPLETE ADDRESS		PHONE NUMBER
OCCUPATION/SOURCE OF INCOME	TYPE OF BUSINESS	SALARY	LENGTH OF EMPLOYMENT	
FORMER EMPLOYER		LENGTH OF EMPLOYMENT	COMPLETE ADDRESS	PHONE NUMBER
PERSONAL REFERENCE (NAME)		COMPLETE ADDRESS		PHONE NUMBER
IN CASE OF EMERGENCY NOTIFY (NAME)		COMPLETE ADDRESS		PHONE NUMBER
CREDIT REFERENCE		COMPLETE ADDRESS		PHONE NUMBER
BANK - CHECKING ACCOUNT		BRANCH ADDRESS		ACCOUNT NUMBER
BANK - SAVINGS ACCOUNT		BRANCH ADDRESS		ACCOUNT NUMBER

NAME OF ALL CO-TENANTS (EACH ADULT MUST FILE A SEPARATE APPLICATION)

APARTMENT NO./TYPE	TOTAL NO. OF OCCUPANTS	NO. OF ADULTS	NO. OF PETS
ADDRESS	NAMES & AGES OF MINOR CHILDREN		
CITY	OCCUPANCY DATE	RENT BEGINS	
TERM OF LEASE (MONTHS)	FROM (DATE)	TO (DATE)	

ARE YOU A CONVICTED FELON? (Y/N) _____ if "Yes" Please submit detail of conviction(s).

Base rent per month \$ _____
 (Subject to escalation as set forth in lease)
 Other Monthly Charges _____
 (e.g. parking, etc.) _____
 Key/Lock _____
 Last Month's Rent _____
 Security Deposit _____
 Deposit on Account _____
 Balance Due _____
 Upon Acceptance _____

Base rent and other monthly charges are due and payable on the first day of each month in advance.

Pursuant to Massachusetts law, the Management shall not make any inquiry concerning race, religious creed, color, national origin, sex, sexual orientation, age, (except if a minor), ancestry or marital status of the Applicant or concerning the fact that the Applicant is a veteran or a member of the armed forces or is handicapped. The Applicant authorizes the Management and/or Renting Agency to obtain or cause to be prepared a consumer credit report relating to the Applicant.

Neither the Owner nor the Management is responsible for the loss of personal belongings caused by fire, theft, smoke, water or otherwise, unless caused by their negligence.

The undersigned warrants and represents that all statements herein are true and agrees to execute upon presentation a Rental Housing Association lease or Tenancy at Will agreement in the usual form, a copy of which the Applicant has received or has had occasion to examine, which lease or agreement may be terminated by the Lessor if any statement herein made is not true. Deposit is to be applied as shown above, or applied to actual damages sustained by the Owner, except it is to be refunded if said application is not accepted by the Owner. This application and deposit are taken subject to previous applications.

THIS APPLICATION MUST BE ACTED UPON BY THE OWNER ON OR BEFORE _____

The Renting Agent is an independent contractor and has no authority to make any representation concerning the premises; the Renting Agent is only authorized to show the apartment for rent and to assist in the screening of Rental Applicants.

Renting Agent _____ Applicant Signature _____

